

Wybunbury Parish Council

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25th November 2024

Website: www.wybunburypc.co.uk

To the Members of Wybunbury Parish Council

Dear Councillor

You are hereby summoned to attend **EXTRAORDINARY MEETING** of the **Wybunbury Parish Council** called by to be held on **Monday, 2nd December 2024 at 7.30pm at Wybunbury Village Hall**, when the undermentioned business is to be transacted.

Yours faithfully

M Clough

Mrs M Clough

Parish Clerk and Responsible Financial Officer

AGENDA

1. COMPLETION OF A FLOOD RISK ACTIVITY PERMIT (FRAP)

The Environment Agency has requested a bespoke Flood Risk Activity Permit (FRAP), as Wybunbury Brook is categorised as a main river. This is specialist work therefore four specialist consultants have been contacted of which three, have submitted quotes.

As the cost of the FRAP Permit has not been considered during the budgeting process of the Project, Councillors Denby, Howcroft and Lightfoot, have called an Extraordinary Meeting of the Parish Council to consider and approve the additional sum of £1,800 (plus VAT) to obtain this Permit, which will enable the proposed works to progress on the site.

For Members information, the additional sum of £1,800 (plus VAT) takes the Project to a total cost of **£85,697.00 (plus VAT) or £102,836.40**. (This represents an increase of 2.1%). The total balance in the Parish Council bank account at **31st October 2024 was £101,804.05**.

2. URGENT ITEMS

To consider any other items which the Chair of Council Business (or other person presiding) is of the opinion shall be considered as a matter of urgency.