

Wybunbury Parish Council

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6th April 2026

To the Members of Wybunbury Parish Council

Dear Councillor

You are hereby summoned to attend the **ORDINARY MEETING** of the **Wybunbury Parish Council** to be held on **Monday, 13th April 2026 at 7.30 pm at Wybunbury Village Hall**, when the undermentioned business is to be transacted.

Yours faithfully

M Clough

Mrs M Clough
Parish Clerk and Responsible Financial Officer

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence from Members of the Parish Council

2. MINUTES

The Minutes of the proceedings of the Meeting of the Parish Council held on 9th March 2026 to be approved as a correct record and signed by the Chair of the Parish Council (or other person presiding). (Minutes circulated)

3. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members of the Parish Council.

Members are reminded of their individual responsibilities in declaring interests. If an interest is declared, then to reduce the possibility of uncertainty, the Chair will ask the Member to not take part in any discussions or voting relating to that particular item. If an interest (either directly or indirectly) is not declared, Members are reminded of the details contained within the Councillor Code of conduct.

4. PUBLIC FORUM

To enable Members of the Public the opportunity to raise any matters of interest with the Parish Council. Members of the Parish Council can raise questions on behalf of Members of the Public but must supply contact details of the person they are representing, so that the Parish Council can reply direct to the resident.

5. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURNS 2025-2026

The Parish Council to note that it was fully compliant in all elements of the formal Internal Audit for 2025-2026.

To consider and approve the following:-

- (i) Section 1 - Annual Governance Statement 2025-2026. Copy circulated
- (ii) Section 2 – Accounting Statements 2025-2026. Copy circulated

To receive the following:-

- (iii) Annual Internal Audit Report 2025-2026. Copy circulated
- (iv) Detailed Internal Audit Report 2025-2026. Copy circulated

6. BOROUGH COUNCILLOR'S REPORT

To receive the monthly update report from Councillor Clowes on matters relating to the Parish.

7. SALLY CLARKES LANE PROJECT

To approve the attached invoice to RAB, in the sum of £5,750.00 (+VAT) for the Project Management of the Scheme.

8. NEIGHBOURHOOD PLAN

To consider any update from the Neighbourhood Plan Steering Group and to agree the next steps.

9. PLANNING MATTERS

- **New Planning Applications**
- **Comments submitted under the Standing Orders**

10. FINANCE AND BUDGET 2026-2027

To consider a report of the Parish Clerk and Responsible Financial Officer. (Report circulated).

11. STATUE

Further to the last meeting (Minute 16 refers), the Parish Council to consider the purchase of a female soldier, from the Chair's Allowance, in the sum of £200.00.

12. 20MPH SIGNS

Councillor Buckingham to report.

13. HIGHWAYS MATTERS

The Parish Council to consider an update from Councillor Masser on the traffic statistics and to consider and agree any actions required.

14. CHESHIRE POLICE REPORT

Councillor Howcroft to report on updates from Cheshire Police relating to Parish incidents.

15. PARISH COUNCILLOR REPORTS

(i) Plaque for Trees

Further to the last meeting of the Parish Council, to consider a suitable plaque, wording and cost to be fitted by R Heler. Example provided by the Clerk circulated with Agenda.

(ii) Speed Indicator Devices – Dig Lane and Stocks Lane

Councillor Lightfoot to request a new project for the purchase and installation of Speed Indicator Devices for Dig Lane and Stocks Lane. Notice of Motion Form attached but cost and any legal implications are not included. The Parish Council to be aware that this project has not been included in the 2026-2027 Budget, so if approved, would have to be funded from any reserves, if sufficient funding is available.

(iii) Speed Gun

To consider the purchase of another speed gun. Notice of Motion Form attached from Councillor Edwards, with a cost of £143.53.

(iv) Plants for Planters

To consider a Notice of Motion by Councillor Edwards, for the purchase of two shrubs, one for each new planter, totalling £46.00

16. DATE OF NEXT MEETING

To note that the next meeting of the Parish Council will be held on Monday, 11th May 2026 at 7.30pm at Wybunbury Village Hall. This will be preceded by the Annual Parish Meeting, which will take place on 11th May 2026 at 7.00pm.

17. URGENT ITEMS

To consider any other items which the Chair of Council Business (or other person presiding) is of the opinion shall be considered as a matter of urgency.

18. EXEMPT BUSINESS

Members are asked to resolve that the following item of business shall be exempt from the press and public as it contains information relating to an individual.

19. ACCESS LICENCE

The Parish Council to receive an update from the Clerk, on the renewal of the Access Licence for the period 1st April 2026 - 31st March 2027, and to consider any next steps, if necessary.