

# Wybunbury Parish Council

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7<sup>th</sup> July 2025

## To the Members of Wybunbury Parish Council

Dear Councillor

You are hereby summoned to attend the **ORDINARY MEETING** of the **Wybunbury Parish Council** to be held on **Monday, 14<sup>th</sup> July 2025 at 7.30pm at Wybunbury Village Hall**, when the undermentioned business is to be transacted.

Yours faithfully

*M Clough*

Mrs M Clough  
Parish Clerk and Responsible Financial Officer

## AGENDA

### 1. APOLOGIES FOR ABSENCE

To receive any apologies for absence from Members of the Parish Council

### 2. MINUTES

The Minutes of the proceedings of the Meeting of the Parish Council held on 9<sup>th</sup> June 2025 to be approved as a correct record and signed by the Chair of the Parish Council (or other person presiding). (Minutes circulated)

### 3. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members of the Parish Council.

Members are reminded of their individual responsibilities in declaring interests. If an interest is declared, then to reduce the possibility of uncertainty, the Chair will ask the Member to not take part in any discussions or voting relating to that particular item. If an interest (either directly or indirectly) is not declared, Members are reminded of the details contained within the Councillor Code of conduct.

### 4. PUBLIC FORUM

To enable Members of the Public the opportunity to raise any matters of interest with the Parish Council. Members of the Parish Council can raise questions on behalf of Members of the Public but must supply contact details of the person they are representing, so that the Parish Council can reply direct to the resident.

### 5. BOROUGH COUNCILLOR'S REPORT

To receive the monthly update report from Councillor Clowes on matters relating to the Parish including:-

- Withdrawal of funding for Neighbourhood Plans

### 6. SALLY CLARKES LANE PROJECT

- (i) To consider any recommendations for approval by the Sally Clarkes Working Group;
- (ii) To approve the next stages in the Project.

## **7. PLANNING MATTERS**

Councillors Clark and Clowes to report on the following:-

- New Planning Applications

The following planning application was considered under the Standing Orders (details circulated):-

- (i) **Application Number:** 25/1952/HOUS  
**Location:** 36 Howbeck Crescent, Wybunbury, Nantwich, Cheshire East, CW5 7NX  
**Proposal:** Proposed single storey extension to rear together with internal alterations (re-submission of 24/5070/HOUS)
- An objection was submitted in relation to the following application, as per the decision of the last meeting of the Parish Council (details circulated).
- (ii) **Application Number:** 25/2024/PIP  
**Proposal:** Permission in Principle for the construction of up to six new dwellings.  
**Location:** Land Off Bridge Street, Wybunbury, Cheshire East,

## **8. BUS SHELTER**

Councillor Ellison-Jones to ask the Members to consider the viability of this project during this Financial Year.

## **9. FINANCE AND BUDGET 2025-2026**

To consider a report of the Parish Clerk and Responsible Financial Officer. (Report circulated).

## **10. CHESHIRE POLICE REPORT**

Councillor Howcroft to report on updates from Cheshire Police relating to Parish incidents.

## **11. PARISH COUNCILLOR REPORTS**

To consider the following reports from Members of the Parish Council:-

- (i) **Remembrance in the Village in November**  
Councillors Ellison-Jones and Buckingham to ask Members to consider and agree the paraphernalia required for this year's Remembrance event.
- (ii) **External Areas of Wybunbury Village Hall**  
Councillor Ellison-Jones to report on a complaint received from a resident in relation to the spread of the weed Mares Tail, and to ask the Parish Council to consider sending a formal letter to the Trustees of the Village Hall.
- (iii) **Village Planters and Plants**  
Councillor Buckingham to report on his concerns relating to the Village Planters and Plants.
- (iv) **Employment Committee**  
Councillors Ellison-Jones and Buckingham to seek Terms of Reference for, and Membership of, a new Employment Committee.
- (v) **Agenda Administration**  
Councillors Ellison-Jones and Buckingham to request that Members of the Parish Council keep a record of the dates of Statutory Notices and Agenda items.
- (vi) **IT Matters**  
Councillors Ellison-Jones and Buckingham to seek the appointment of a Lead Councillor to provide support and advice to all Members of the Parish Council, on any IT issues

**12. DATE OF NEXT MEETING**

To note that the next meeting of the Parish Council will be held on Monday, 11th August 2025 at 7.30 pm at Wybunbury Village Hall.

**13. URGENT ITEMS**

To consider any other items which the Chair of Council Business (or other person presiding) is of the opinion shall be considered as a matter of urgency.

**14. EXEMPT BUSINESS**

The Parish Council is asked to resolve that Members of the press and public be excluded from the meeting for the following items of business, as they contain exempt information under Section 100A(4) of the Local Government Act 1972.

**15. ACCESS LICENCE**

Councillors Ellison-Jones and Buckingham to report on further breaches of the Access Licence and to request approval for the possible withdrawal of the Licence.

The letter sent to the Licensee following the last meeting of the Parish Council is attached for the information of the Parish Council only.

**16. VILLAGE HALL CAR PARK**

Councillors Ellison-Jones and Buckingham to report on the parking of the vehicle on the Village Hall Car Park, relating to an organisation renting the Village Hall.