

Wybunbury Parish Council

Email: clerk@wybunburyparishcouncil.gov.uk
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5th January 2026

To the Members of Wybunbury Parish Council

Dear Councillor

You are hereby summoned to attend the **ORDINARY MEETING** of the **Wybunbury Parish Council** to be held on **Monday, 12th January 2026 at 7.30 pm at Wybunbury Village Hall**, when the undermentioned business is to be transacted.

Yours faithfully

M Clough

Mrs M Clough

Parish Clerk and Responsible Financial Officer

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence from Members of the Parish Council

2. MINUTES

The Minutes of the proceedings of the Meeting of the Parish Council held on 8th December 2025 to be approved as a correct record and signed by the Chair of the Parish Council (or other person presiding). (Minutes circulated)

3. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members of the Parish Council.

Members are reminded of their individual responsibilities in declaring interests. If an interest is declared, then to reduce the possibility of uncertainty, the Chair will ask the Member to not take part in any discussions or voting relating to that particular item. If an interest (either directly or indirectly) is not declared, Members are reminded of the details contained within the Councillor Code of conduct.

4. PUBLIC FORUM

To enable Members of the Public the opportunity to raise any matters of interest with the Parish Council. Members of the Parish Council can raise questions on behalf of Members of the Public but must supply contact details of the person they are representing, so that the Parish Council can reply direct to the resident.

5. .GOV EMAILS

Further to Minute 10(ii) of the last meeting, individual Members to formally notify the Clerk if they wish to use .GOV email addresses.

6. NEIGHBOURHOOD PLAN

To consider any update from the Neighbourhood Plan Steering Group and to agree the next steps.

7. BOROUGH COUNCILLOR'S REPORT

To receive the monthly update report from Councillor Clowes on matters relating to the Parish.

8. SALLY CLARKES LANE PROJECT

To consider updates from the Working Group, and to agree the next steps in the Project, in relation to the following documents (all documents circulated with the Agenda):-

- (i) Design Philosophy
- (ii) General Specification
- (iii) Design Drawing 1
- (iv) Design Drawing 2
- (v) Design Drawing 3
- (vi) Design Drawing 4
- (vii) Design Drawing 5

9. PLANNING MATTERS

- **New Planning Applications**

(i) Councillors Clark and Clowes to report on any new applications and the Parish Council to agree any comments for submission.

- **Comments submitted under the Standing Orders**

(ii) To approve the comments (circulated) submitted under the Standing Orders in relation to:-
Application Number: 25/4644/HOUS
Proposal: Two storey rear extension.
Location: 14 Elder Road, Shavington, Crewe, Cheshire East, CW2 5XS

10. FINANCE AND BUDGET 2025-2026

To consider a report of the Parish Clerk and Responsible Financial Officer. (Report circulated).

11. HIGHWAYS MATTERS

The Parish Council to consider an update from Councillor Masser on the traffic statistics and to consider and agree any actions required.

12. CHESHIRE POLICE REPORT

Councillor Howcroft to report on updates from Cheshire Police relating to Parish incidents.

13. PARISH COUNCILLOR REPORTS

(i) Tree Preservation Orders

Further to the response received from Cheshire East Council, the Parish Council to consider a proposal from the Chair in relation to purchasing plaques for the trees.

14. DATE OF NEXT MEETING

To note that the next meeting of the Parish Council will be held on Monday, 9th February 2026 at 7.30 pm at Wybunbury Village Hall.

15. URGENT ITEMS

To consider any other items which the Chair of Council Business (or other person presiding) is of the opinion shall be considered as a matter of urgency.