

Wybunbury Parish Council

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4th August 2025

To the Members of Wybunbury Parish Council

Dear Councillor

You are hereby summoned to attend the **ORDINARY MEETING** of the **Wybunbury Parish Council** to be held on **Monday, 11th August 2025 at 7.30pm at Wybunbury Village Hall**, when the undermentioned business is to be transacted.

Yours faithfully

M Clough

Mrs M Clough

Parish Clerk and Responsible Financial Officer

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence from Members of the Parish Council

2. MINUTES

The Minutes of the proceedings of the Meeting of the Parish Council held on 14th July 2025 to be approved as a correct record and signed by the Chair of the Parish Council (or other person presiding). (Minutes circulated)

3. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members of the Parish Council.

Members are reminded of their individual responsibilities in declaring interests. If an interest is declared, then to reduce the possibility of uncertainty, the Chair will ask the Member to not take part in any discussions or voting relating to that particular item. If an interest (either directly or indirectly) is not declared, Members are reminded of the details contained within the Councillor Code of conduct.

4. PUBLIC FORUM

To enable Members of the Public the opportunity to raise any matters of interest with the Parish Council. Members of the Parish Council can raise questions on behalf of Members of the Public but must supply contact details of the person they are representing, so that the Parish Council can reply direct to the resident.

5. BOROUGH COUNCILLOR'S REPORT

To receive the monthly update report from Councillor Clowes on matters relating to the Parish.

6. SALLY CLARKES LANE PROJECT

- (i) To consider the feasibility study produced by RAB Consultants;
- (ii) consider any recommendations for approval by the Sally Clarkes Working Group;
- (iii) To approve the next stages in the Project.

7. NEIGHBOURHOOD PLAN STEERING GROUP

To appoint three representatives from Wybunbury Parish Council to the Neighbourhood Plan Steering Group.

8. WYBUNBURY BRIDGE ACCESS

Emerald power needs to change the transformer in Bridge Street next to Sally Clarkes Meadow fencing and have asked for access via Sally Clarkes Meadow, as it will be safer for all to work from that side. Work will take place around October. They are also going to have to change the lay leg on the H-pole.

The Parish Council is asked to give authorisation to Emerald Power to have access over its land to complete this work.

9. PLANNING MATTERS

Councillors Clark and Clowes to report on the following:-

- **Planning Applications Considered under the Standing Orders (details circulated):-**

- (i) **Application Reference Number:** 25/2554/HOUS
Location: 90 Stock Lane, Wybunbury, Nantwich, Cheshire East, CW5 7EX
Proposal: Demolition of existing link to barn, erection of partial two storey and single storey side and rear extensions, erection of extension to front elevation, erection of new access driveway, external and internal alterations to barn and alterations to landscaping.
- (ii) **Application Reference Number:** 25/2555/FUL
Location: 90 Stock Lane, Wybunbury, Nantwich, Cheshire East, CW5 7EX
Proposal: Demolition of existing link together with proposed conversion of existing barn to a new dwelling.

- **New Planning Application**

- (iii) **Application Number:** 25/2656/HOUS
Location: 37 Dig Lane, Wybunbury, Nantwich, Cheshire East, CW5 7EZ
Proposal: Demolition of existing garage and erection of a single-storey side extension with No.2 roof lights.

10. WELL-BEING SESSIONS FOR OLDER ADULTS AT ST. CHADS CHURCH

- (i) To support well-being sessions for older adults at St. Chads Church, Wybunbury, Councillor Clowes to seek approval of the Parish Council, for the Parish Council to hold grant monies of £500.00, issued by Cheshire East Council, in accordance with the requirements of Cheshire East Council.
- (ii) The Parish Council is asked to authorise the Clerk to make payments to "Movement in Mind", who will deliver the well-being sessions on receipt of invoices, to a maximum of £500.00.

11. STANDING ORDERS 2025-2026

In light of the resolution to enable Members of the Parish Council to include items on the Agenda of the Parish Council and to meet the Procurement requirements, the Standing Orders have been updated in line with the model Standing Orders of NALC, on these matters.

The Parish Council is requested to approve the updated Standing Orders. (Standing Orders circulated).

12. EXTERNAL AUDIT 2024-2025

The Parish Council to receive the following reports that have been returned from the External Auditor and to note that there have been no recommendations for improvement to current practices.

- (i) Section 1 Annual Governance Statement and Section 2 Accounting Statements;
- (ii) External Auditor's Report and Certificate;
- (iii) External Auditor's Closure Letter.

13. FINANCE AND BUDGET 2025-2026

To consider a report of the Parish Clerk and Responsible Financial Officer. (Report circulated).

14. LOCAL GOVERNMENT SERVICES PAY AGREEMENT 2025/2026

The Parish Council to note that the 2025-2026 Local Government Services Pay Agreement has been approved and the Clerk's salary will increase by 59p per hour from £18.26 to £18.85.

15. HIGHWAYS MATTERS

To consider the following Highways matters:

- (i) Councillor Masser to produce an update of statistics for Member consideration;
- (ii) Further to Minute 11 of the last meeting, Members to note that the Police and Crime Commissioner's SWAP fund is closed. The Office does not fund SIDs or policing equipment like cameras, CCTV. However, a road safety campaign, may be fundable and the Parish Council is asked to consider an overview of what it requires, so that the Clerk can liaise with the Office, over its viability;
- (iii) Elancity Warranty Extension – Members are asked to consider approving the extension of the Warranty for the static SIDS.

16. CHESHIRE POLICE REPORT

Councillor Howcroft to report on updates from Cheshire Police relating to Parish incidents.

17. PARISH COUNCILLOR REPORTS

To consider the following report from Councillor Edwards:-

(i) Village Planters and Plants

To consider a report of Councillor Edwards seeking approval for the purchase of Village Planters, the costs of which are detailed below. (Documents circulated)

The cost of 1 metre square planter is £340 plus VAT plus delivery

The cost of a hexagonal planter is £408 plus VAT plus delivery

The signs can be personalised at a cost of £75 Plus VAT.

The delivery charges depend on the amount of planters ordered.

18. DATE OF NEXT MEETING

- (i) To note that the next meeting of the Parish Council will be held on Monday, 8th September 2025 at 7.30 pm at Wybunbury Village Hall.
- (ii) Any Notices of Motions to be submitted to the Parish Clerk no later than Thursday, 28th August 2025.

19. URGENT ITEMS

To consider any other items which the Chair of Council Business (or other person presiding) is of the opinion shall be considered as a matter of urgency.