

Wybunbury Parish Council

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4th November 2024

To the Members of Wybunbury Parish Council

Dear Councillor

You are hereby summoned to attend the **ORDINARY MEETING** of the **Wybunbury Parish Council** to be held on **Monday, 11th November 2024 at 7.30pm at Wybunbury Village Hall**, when the undermentioned business is to be transacted.

Yours faithfully

M Clough

Mrs M Clough
Parish Clerk and Responsible Financial Officer

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence from Members of the Parish Council

2. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members of the Parish Council.

Members are reminded of their individual responsibilities in declaring interests. If an interest is declared, then to reduce the possibility of uncertainty, the Chair will ask the Member to not take part in any discussions or voting relating to that particular item, and s/he must not remain in the room, unless the Parish Council has agreed to grant a dispensation, to enable the Member to remain in the room. If an interest (either directly or indirectly) is not declared, Members are reminded of the details contained within the Councillor Code of Conduct.

3. MINUTES

The Minutes of the proceedings of the Meeting of the Parish Council held on 14th October 2024 to be approved as a correct record and signed by the Chair of the Parish Council (or other person presiding). (Minutes circulated)

4. MINUTES – INTERNAL CONTROLS COMMITTEE

The Minutes of the proceedings of the Meeting of the Parish Council held on 14th October 2024 to be received. (Minutes circulated)

5. MID TERM REVIEW OF ACTION PLAN 2024-2025

Further to its consideration by the Internal Controls Committee, the Parish Council to approve the Mid-Term Review of the Action Plan 2024-2025 which was introduced following the Internal and External Audit Reports. (Action Plan circulated).

6. STATUTORY NOTICES OF AGENDAS

Further to Minute 7 of the last Meeting, for the purposes of Internal and External Audits, the Clerk confirms that she has contacted ThenMedia who have provided evidence that the Agenda for the last meeting of the Parish Council was uploaded onto the website 7 calendar days before the meeting. This information has been shared with Members of the Parish Council. ThenMedia has also confirmed that they can find no reason why anybody was unable to gain access.

7. PUBLIC FORUM

To enable Members of the Public the opportunity to raise any matters of interest with the Parish Council. Members of the Parish Council can raise questions on behalf of Members of the Public but must supply contact details of the person they are representing, so that the Parish Council can reply direct to the resident.

8. FINANCE AND BUDGET 2024-2025

To consider a report of the Parish Clerk and Responsible Financial Officer. (Report circulated).
Members to note that the balance available in the bank at **31st October 2024 is £101,804.05**

9. LOCAL GOVERNMENT SERVICES PAY AGREEMENT 2024

Members to note that the Local Government Services National Pay Agreement from 1st April 2024 to 31st March 2025, has been agreed, and the increase equates to 2.5% per annum.

10. BOROUGH COUNCILLOR'S REPORT

To receive the monthly update report from Councillor Clowes on matters relating to the Parish.

11. PLANNING MATTERS

Councillor Clark to update on the latest planning matters:-

- **Comments Submitted**

Members to note that comments of the Parish Council were submitted to Cheshire East Planning on the following applications:-

- (i) Application No: 24/3507N – 38 Howbeck Crescent, Wybunbury. CW5 7NX
- (ii) Application No: 24/3572N – Olive Tree House, Church Way, Wybunbury. CW5 7SB
- (iii) Application No: 24/3108N – Crewe Vagrants Sports Club, Newcastle Road, Blakelow. CW5 7EP
- (iv) Application No: 24/2904N - 37-39, Main Road, Wybunbury. CW5 7LY

12. SALLY CLARKE'S LANE PROJECT

Members of the Sally Clarkes Lane Working Group to report.

13. CHESHIRE POLICE REPORT

Councillor Howcroft to report on updates from Cheshire Police relating to Parish incidents.

14. HIGHWAYS REPORT

- (i) To receive a monthly update report from Councillor Thomas;
- (ii) To receive an update from the Clerk regarding the road traffic collision

15. 2025-2026 PARISH PROJECTS

To consider costings and a business plan for the following proposed projects for 2025-2026:-

- (i) Bunting – Councillor Clark to report;
- (ii) Bus Shelter – Councillor Pike to report;
- (iii) Planters – Councillor Cheshire to report

16. PARISH COUNCILLOR REPORTS

To consider reports from Members of the Parish Council.

- Christmas Celebrations – Councillor Guilliard to report.

17. DATE OF NEXT MEETING

To note that the next meeting of the Parish Council will be held on Monday, 11th November 2024 at 7.30 pm at Wybunbury Village Hall.

18. URGENT ITEMS

To consider any other items which the Chair of Council Business (or other person presiding) is of the opinion shall be considered as a matter of urgency.

19. EXEMPT BUSINESS

The Parish Council is asked to resolve that Members of the press and public be excluded from the meeting for the following items of business, as they contain exempt information under Section 100A(4) of the Local Government Act 1972.

20. FORWARD PLANNING 2025-2026 – DRAFT BUDGET AND PRECEPT

Report of the Clerk and Responsible Financial Officer circulated to Members only.

21. ACCESS LICENCE FOR 49 MAIN ROAD, WYBUNBURY

Members to receive an update from the Clerk.

22. VILLAGE HALL LEASE

Members to receive an update from the Clerk.