

Wybunbury Parish Council

Email: clerk@wybunburyparishcouncil.gov.uk
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1st December 2025

To the Members of Wybunbury Parish Council

Dear Councillor

You are hereby summoned to attend the **ORDINARY MEETING** of the **Wybunbury Parish Council** to be held on **Monday, 8th December 2025 at 7.00pm** at **Wybunbury Village Hall**, when the undermentioned business is to be transacted.

Yours faithfully

M Clough

Mrs M Clough

Parish Clerk and Responsible Financial Officer

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence from Members of the Parish Council

2. MINUTES

The Minutes of the proceedings of the Meeting of the Parish Council held on 10th November 2025 to be approved as a correct record and signed by the Chair of the Parish Council (or other person presiding). (Minutes circulated)

3. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members of the Parish Council.

Members are reminded of their individual responsibilities in declaring interests. If an interest is declared, then to reduce the possibility of uncertainty, the Chair will ask the Member to not take part in any discussions or voting relating to that particular item. If an interest (either directly or indirectly) is not declared, Members are reminded of the details contained within the Councillor Code of conduct.

4. PARISH COUNCILLOR CO-OPTION

To receive presentations from applicants to support their expressions of interest in joining the Parish Council.

5. PUBLIC FORUM

To enable Members of the Public the opportunity to raise any matters of interest with the Parish Council. Members of the Parish Council can raise questions on behalf of Members of the Public but must supply contact details of the person they are representing, so that the Parish Council can reply direct to the resident.

6. NEIGHBOURHOOD PLAN

To consider any update from the Neighbourhood Plan Steering Group and to agree the next steps.

7. BOROUGH COUNCILLOR'S REPORT

To receive the monthly update report from Councillor Clowes on matters relating to the Parish.

8. SALLY CLARKES LANE PROJECT

To consider any updates from the Working Group, and to agree the next steps in the Project.

9. PLANNING MATTERS

Councillors Clark and Clowes to report on any new applications and the Parish Council to agree any comments for submission.

10. FINANCE AND BUDGET 2025-2026

To consider a report of the Parish Clerk and Responsible Financial Officer. (Report circulated).

11. HIGHWAYS MATTERS

The Parish Council to consider an update from Councillor Masser on the traffic statistics and to consider and agree any actions required.

12. CHESHIRE POLICE REPORT

Councillor Howcroft to report on updates from Cheshire Police relating to Parish incidents.

13. PARISH COUNCILLOR REPORTS

(i) Purchase of Bench and Tree – Councillor Guilliard

To consider a request from Councillor Guilliard for the purchase of a bench and weeping willow tree. A bench on Amazon is between £250.00-£350.00 and a miniature weeping willow which grows to approximately 10 feet, can be purchased for around £150.00. Councillor Guilliard is happy to personally pay for the engraving of any associated plaques.

14. DATE OF NEXT MEETING

To note that the next meeting of the Parish Council will be held on Monday, 12th January 2026 at 7.30 pm at Wybunbury Village Hall.

15. URGENT ITEMS

To consider any other items which the Chair of Council Business (or other person presiding) is of the opinion shall be considered as a matter of urgency.