

# Wybunbury Parish Council

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2<sup>nd</sup> June 2025

## To the Members of Wybunbury Parish Council

Dear Councillor

You are hereby summoned to attend the **ANNUAL MEETING** of the **Wybunbury Parish Council** to be held on **Monday, 9<sup>th</sup> June 2025 at 7.30pm at Wybunbury Village Hall**, when the undermentioned business is to be transacted.

Yours faithfully

*M Clough*

Mrs M Clough  
Parish Clerk and Responsible Financial Officer

## AGENDA

### 1. APOLOGIES FOR ABSENCE

To receive any apologies for absence from Members of the Parish Council

### 2. MINUTES

The Minutes of the proceedings of the Meeting of the Parish Council held on 12<sup>th</sup> May 2025 to be approved as a correct record and signed by the Chair of the Parish Council (or other person presiding). (Minutes circulated)

### 3. PARISH COUNCILLOR CO-OPTION

To receive a presentation from Mr Richard Masser, on his expression of interest to join the Parish Council, and to consider his appointment by co-option.

### 4. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members of the Parish Council.

Members are reminded of their individual responsibilities in declaring interests. If an interest is declared, then to reduce the possibility of uncertainty, the Chair will ask the Member to not take part in any discussions or voting relating to that particular item. If an interest (either directly or indirectly) is not declared, Members are reminded of the details contained within the Councillor Code of conduct.

### 5. PUBLIC FORUM

To enable Members of the Public the opportunity to raise any matters of interest with the Parish Council. Members of the Parish Council can raise questions on behalf of Members of the Public but must supply contact details of the person they are representing, so that the Parish Council can reply direct to the resident.

### 6. NOTICE BOARD REQUESTS

To consider a request to advertise on the Parish Council Notice Board.

### 7. BOROUGH COUNCILLOR'S REPORT

To receive the monthly update report from Councillor Clowes on matters relating to the Parish.

### 8. SALLY CLARKES LANE PROJECT

- (i) To consider any recommendations for approval by the Sally Clarkes Working Group;
- (ii) To approve the next stages in the Project.

- (iii) To consider updates regarding the de-vegetation of the site, the quotes received of which will be discussed under Item 18.

**9. FINANCE AND BUDGET 2025-2026**

To consider a report of the Parish Clerk and Responsible Financial Officer. (Report circulated).

**10. CHESHIRE POLICE REPORT**

Councillor Howcroft to report on updates from Cheshire Police relating to Parish incidents.

**11. PLANNING MATTERS**

Councillors Clark and Clowes to report on the following:-

- New Planning Applications
- Ongoing Planning Applications
- Decided Planning Applications

**12. HIGHWAYS MATTERS**

To appoint a Councillor to lead on highways matters, in particular the maintenance of the SIDS.

**13. PARISH COUNCILLOR REPORTS**

To consider the following reports from Members of the Parish Council:-

- (i) Playing Field Access – Councillor Ellison-Jones to raise concerns regarding the condition of the road accessing the playing field;
- (ii) Resident Involvement – Councillor Ellison-Jones to discuss the offer of residents undertaking maintenance works on areas of Cheshire East Council owned land that are currently not being maintained by Cheshire East Council;
- (iii) Planters – Councillor Howcroft to seek authorisation to replace planters. Members to also consider reimbursing Councillor Howcroft for the purchase of new bedding plants in the sum of £70.95.

**14. DATE OF NEXT MEETING**

To note that the next meeting of the Parish Council will be held on Monday, 14th July 2025 at 7.30 pm at Wybunbury Village Hall.

**15. URGENT ITEMS**

To consider any other items which the Chair of Council Business (or other person presiding) is of the opinion shall be considered as a matter of urgency.

**16. EXEMPT BUSINESS**

The Parish Council is asked to resolve that Members of the press and public be excluded from the meeting for the following item of business, as they contain exempt information under Section 100A(4) of the Local Government Act 1972.

**17. ACCESS LICENCE**

The Parish Clerk and Responsible Financial Officer to update the Parish Council on the payment for the Access Licence.

**18. QUOTES FOR VEGETATION REMOVAL AT SALLY CLARKES LANE**

To consider the ANSA quote for the vegetation removal at Sally Clarkes Lane. (Quote circulated)