

Wybunbury Parish Council

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3rd March 2025

To the Members of Wybunbury Parish Council

Dear Councillor

You are hereby summoned to attend the **ORDINARY MEETING** of the **Wybunbury Parish Council** to be held on **Monday, 10th March 2025 at 7.30pm at Wybunbury Village Hall**, when the undermentioned business is to be transacted.

Yours faithfully

M Clough

Mrs M Clough
Parish Clerk and Responsible Financial Officer

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence from Members of the Parish Council.

2. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members of the Parish Council.

Members are reminded of their individual responsibilities in declaring interests. If an interest is declared, then to reduce the possibility of uncertainty, the Chair will ask the Member to not take part in any discussions or voting relating to that particular item, and s/he must not remain in the room, unless the Parish Council has agreed to grant a dispensation, to enable the Member to remain in the room. If an interest (either directly or indirectly) is not declared, Members are reminded of the details contained within the Councillor Code of Conduct.

3. MINUTES

The Minutes of the proceedings of the Ordinary Meeting of the Parish Council held on 10th February 2025, to be approved as a correct record and signed by the Chair of the Parish Council (or other person presiding). (Minutes circulated)

4. PUBLIC FORUM

To enable Members of the Public the opportunity to raise any matters of interest with the Parish Council. Members of the Parish Council can raise questions on behalf of Members of the Public but must supply contact details of the person they are representing, so that the Parish Council can reply direct to the resident.

5. BOROUGH COUNCILLOR'S REPORT

To receive the monthly update report from Councillor Clowes on matters relating to the Parish.

6. SALLY CLARKE'S LANE PROJECT

- (i) Members to note that the refund from the FCC in the sum of £3,140.83 was received on 14th February 2025.
- (ii) The Sally Clarkes Lane Working Group to report on any updates.

7. PLANNING MATTERS

Councillors Clark and Clowes to update on the latest planning matters.

8. FINANCE AND BUDGET 2024-2025

To consider a report of the Parish Clerk and Responsible Financial Officer. (Report circulated).
Members to note that the **balance available in the bank accounts at 28th February 2025 is:-**

- **Current Account - £32,481.40**
- **Reserve Account - £75,000.00**

9. CHESHIRE POLICE REPORT

Councillor Howcroft to report on updates from Cheshire Police relating to Parish incidents.

10. HIGHWAYS REPORT

To receive a monthly update report from Councillor Thomas

11. ENVIRONMENTAL AND PLANTING

- (i) Planting Scheme – Councillor Clark to report.
- (ii) To consider a new Environmental and Planting Lead Councillor.

12. NEW .GOV WEBSITE AND .GOV EMAIL ADDRESS

The Parish Council to consider moving the website to HugoFox, under a .GOV domain, and also having an official .GOV email address.

The cost for the above is:-

- For the website build, the one-off cost is £189 + VAT.
- Annual maintenance website fee is £119.88 + VAT per year (£9.99 + VAT per month). This includes everything you need: a .gov.uk domain, SSL certificate, hosting, unlimited pages, documents, data, and support.
- For .GOV email address £119.88 + VAT per year (£9.99 + VAT per month).

13. PARISH COUNCILLOR REPORTS

To consider reports from Members of the Parish Council.

14. DATE OF NEXT MEETINGS

To note the dates of the next meetings:-

Internal Controls Committee – 14th April 2025 at 6.45 pm

Ordinary Meeting of the Parish Council – 14th April 2025 at 7.30 pm

15. URGENT ITEMS

To consider any other items which the Chair of Council Business (or other person presiding) is of the opinion shall be considered as a matter of urgency.