

Wybunbury Parish Council

Email: wybunbury.parish.council@outlook.com
Website: www.wybunburypc.co.uk

3rd February 2025

To the Members of Wybunbury Parish Council

Dear Councillor

You are hereby summoned to attend the **ORDINARY MEETING** of the **Wybunbury Parish Council** to be held on **Monday, 10th February 2025 at 7.30pm at Wybunbury Village Hall**, when the undermentioned business is to be transacted.

Yours faithfully

M Clough

Mrs M Clough
Parish Clerk and Responsible Financial Officer

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence from Members of the Parish Council.

2. RESIGNATION OF COUNCILLOR

To note the resignation of Councillor Cheshire. The Clerk will make the necessary arrangements for the vacancy to be advertised.

3. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members of the Parish Council.

Members are reminded of their individual responsibilities in declaring interests. If an interest is declared, then to reduce the possibility of uncertainty, the Chair will ask the Member to not take part in any discussions or voting relating to that particular item, and s/he must not remain in the room, unless the Parish Council has agreed to grant a dispensation, to enable the Member to remain in the room. If an interest (either directly or indirectly) is not declared, Members are reminded of the details contained within the Councillor Code of Conduct.

4. MINUTES

The Minutes of the proceedings of the Ordinary Meeting of the Parish Council held on 13th January 2025, to be approved as a correct record and signed by the Chair of the Parish Council (or other person presiding). (Minutes circulated)

5. PUBLIC FORUM

To enable Members of the Public the opportunity to raise any matters of interest with the Parish Council. Members of the Parish Council can raise questions on behalf of Members of the Public but must supply contact details of the person they are representing, so that the Parish Council can reply direct to the resident.

6. BOROUGH COUNCILLOR'S REPORT

To receive the monthly update report from Councillor Clowes on matters relating to the Parish.

7. SALLY CLARKE'S LANE PROJECT

The Sally Clarkes Lane Working Group to report on any updates.

8. PLANNING MATTERS

Councillors Clark and Clowes to update on the latest planning matters.

9. FINANCE AND BUDGET 2024-2025

To consider a report of the Parish Clerk and Responsible Financial Officer. (Report circulated).
Members to note that the **balance available in the bank at 31st January 2025 is £104,719.55.**

10. CHESHIRE POLICE REPORT

Councillor Howcroft to report on updates from Cheshire Police relating to Parish incidents.

11. HIGHWAYS REPORT

To receive a monthly update report from Councillor Thomas;

12. PARISH COUNCILLOR REPORTS

To consider reports from Members of the Parish Council.

13. DATE OF NEXT MEETING

To note that the next meeting of the Parish Council will be held on Monday, 10th March 2025 at 7.30 pm at Wybunbury Village Hall.

14. URGENT ITEMS

To consider any other items which the Chair of Council Business (or other person presiding) is of the opinion shall be considered as a matter of urgency.

15. EXEMPT BUSINESS

The Parish Council is asked to resolve that Members of the press and public be excluded from the meeting for the following item of business, as it contains exempt information under Section 100A(4) of the Local Government Act 1972.

16. VILLAGE HALL INSURANCE

To receive an update from the Clerk on this matter.