

Wybunbury Parish Council

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2nd December 2024

To the Members of Wybunbury Parish Council

Dear Councillor

You are hereby summoned to attend the **ORDINARY MEETING** of the **Wybunbury Parish Council** to be held on **Monday, 9th December 2024 at 7.30pm at Wybunbury Village Hall**, when the undermentioned business is to be transacted.

Yours faithfully

M Clough

Mrs M Clough
Parish Clerk and Responsible Financial Officer

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence from Members of the Parish Council

2. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members of the Parish Council.

Members are reminded of their individual responsibilities in declaring interests. If an interest is declared, then to reduce the possibility of uncertainty, the Chair will ask the Member to not take part in any discussions or voting relating to that particular item, and s/he must not remain in the room, unless the Parish Council has agreed to grant a dispensation, to enable the Member to remain in the room. If an interest (either directly or indirectly) is not declared, Members are reminded of the details contained within the Councillor Code of Conduct.

3. MINUTES

The Minutes of the proceedings of the Meeting of the Parish Council held on 11th November 2024 to be approved as a correct record and signed by the Chair of the Parish Council (or other person presiding). (Minutes circulated)

4. PUBLIC FORUM

To enable Members of the Public the opportunity to raise any matters of interest with the Parish Council. Members of the Parish Council can raise questions on behalf of Members of the Public but must supply contact details of the person they are representing, so that the Parish Council can reply direct to the resident.

5. BOROUGH COUNCILLOR'S REPORT

To receive the monthly update report from Councillor Clowes on matters relating to the Parish.

6. SALLY CLARKE'S LANE PROJECT

Members of the Sally Clarkes Lane Working Group to report.

7. PLANNING MATTERS

Councillors Clark and Clowes to update on the latest planning matters.

8. FINANCE AND BUDGET 2024-2025

To consider a report of the Parish Clerk and Responsible Financial Officer. (Report circulated).
Members to note that the balance available in the bank at **30th November 2024 is £101,800.43**

9. PROPOSED PROJECTS 2025-2026

To consider costings and a business plan for the following proposed projects for 2025-2026:-

- (i) Bus Shelter – Councillor Pike to report;
- (ii) Planters – Councillor Cheshire to report

10. DRAFT BUDGET AND PRECEPT 2025-2026

Report of the Clerk and Responsible Financial Officer circulated.

11. CHESHIRE POLICE REPORT

Councillor Howcroft to report on updates from Cheshire Police relating to Parish incidents.

12. HIGHWAYS REPORT

- (i) To receive a monthly update report from Councillor Thomas;

13. PARISH COUNCILLOR REPORTS

To consider reports from Members of the Parish Council.

14. WYBUNBURY VILLAGE HALL

The Parish Council to consider documents circulated and detailed below, and to come to a resolution regarding the matters raised in 14(i).

- (i) Email to Parish Council from the Secretary of the Wybunbury Village Hall Fund
- (ii) Wybunbury Village Hall Fund – Financial Report 1st October 2023-30th September 2024

15. DATE OF NEXT MEETING

To note that the next meeting of the Parish Council will be held on Monday, 13th January 2025 at 7.30 pm at Wybunbury Village Hall.

16. URGENT ITEMS

To consider any other items which the Chair of Council Business (or other person presiding) is of the opinion shall be considered as a matter of urgency.

17. EXEMPT BUSINESS

The Parish Council is asked to resolve that Members of the press and public be excluded from the meeting for the following item of business, as they contain exempt information under Section 100A(4) of the Local Government Act 1972.

18. PARISH COUNCIL INSURANCE POLICY

Members to consider the following:-

- (i) As agreed in Minute 15 of the last meeting, the Parish Council to consider whether its Insurance Policy meets its needs. (Insurance Policy circulated to Parish Councillors only – Members to heed that the Insurance Schedule states ‘The information contained on this page is confidential and should not be sent to third parties’)
- (ii) To receive an update from the Clerk on the recent insurance claim.

19. ACCESS LICENCE FOR 49 MAIN ROAD, WYBUNBURY

Members to receive an update from the Clerk on correspondence received.